

## Brown University Library Operational Plan, FY 2019-2020

### **Strategic Priority: Resource Alignment**

**Lead Department or Coordinating Group: Office of the University Librarian**

<b>Goal 1: What you want to accomplish – Strengthen the Library’s budget structure and processes so that it can optimize its resources to meet current and future needs</b>					
<b>OBJECTIVE</b> [What you are going to do to accomplish goal?]	<b>TASKS</b> [How you are going to do it?]	<b>MEASUREMENT</b> [How are going to know you accomplished it?]	<b>TARGET DATE</b>	<b>RESPONSIBILITY</b>	<b>RESULTS / OUTCOMES</b>
Strengthen budget case through improving communication and transparency with University leadership and demonstrating effective resource management practices	<p>Leverage new University budget process and existing data to provide Library with clearer planning framework</p> <p>Make use of data from Sibson and other sources to validate budget case</p>	Extent to which the Library’s needs are recognized in the University’s FY21+ budget plan	May 2020	OUL (Meisel)	Stable and adequate budget base, with reasonable, market-based assumptions for growth incorporated into University’s long-term budget plan
Align collection spending with academic needs	<p>Improve ongoing communication with programs about collection needs</p> <p>Allocate funds according to program needs</p> <p>Identify targeted areas of insufficiency for additional investment</p>	To be defined through Collection Alignment planning – including development of metrics and tools to inform plans		ASCM, AE	

Align staffing with departmental and Library-wide planning	Revise and reallocate positions based on needs defined through operational planning	To be defined through operational planning (informed by Sibson analysis regarding the overall appropriate level of staff FTE)	Ongoing	OUL (Meisel, Dimmock, Strauss, Putney)	
Partner with AFA to increase the Library's overall financial management capacity; improve the timeliness, quality, and effectiveness of financial information	Create stronger budget planning and analysis tools that reflect current Library goals and support decision making			OUL (Meisel, O'Mahony), AFA	
	Improve integration with University financial systems and practices			OUL (Meisel, Putney), AFA	
Develop new internal budgetary processes and efficiencies	Work with University and external partners to streamline budget and expenditure processes	Staffing budget: University partnerships (e.g., AFA)  Collections budget: Vendor contract management; consortium strategies		OUL, ASCM	